

BOARD OF TRUSTEES MEETING MINUTES
January 25, 2021

Call to Order: Chair Thompson called the meeting to order at 6:01 p.m., and the following members answered roll call:

Brian Duncan (<i>remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33</i>)	Ed Andersen (<i>remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33</i>)
Margaret Tyne (<i>remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33</i>)	Kate Boyle (<i>remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33</i>)
Lisa Wiersema (<i>remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33</i>)	Student Trustee Abril Vazquez-Tapia (<i>remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33</i>)
Dennis P. Fulrath (<i>remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33</i>)	

SVCC Staff:

President, Dr. David Hellmich
Vice President of Academics and Student Services,
Dr. Jon Mandrell (*remotely*)
Vice President of Business Services, Kent Sorenson
Dean of Institutional Advancement, Dr. Lori Cortez (*remotely*)
Dean of Information and Security, Eric Epps (*remotely*)
Human Resources Director, Kathryn Snow (*remotely*)
Director of Research and Planning, Joe Strabala-Bright (*remotely*)
Executive Assistant, EmmaLea Bittner (*remotely*)
Director of SVC Foundation, Chris Pilling (*remotely*)
Director of Infrastructure and Network Services, Dave Habben (*remotely*)
Title III Program Assistant, Sheila Buccola (*remotely*)

Consent Agenda: It was moved by Member Wiersema and seconded by Member Duncan that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

President's Report:

Dr. David Hellmich asked Cabinet members to report on Sauk's COVID-19 response. Eric Epps provided an update that Regions 1 & 2 are in Phase 4 of the Governor's Restore Illinois Plan. For the vaccine rollout, Illinois Department of Public Health has defined education to mean K-12, meaning Sauk employees will be eligible for the vaccine in group 1C. Eric is coordinating efforts with the Lee County Health Department to offer vaccinations on site. Dr. Jon Mandrell shared how the semester is going and how student services is moving forward now that in person meetings are allowed. Preparations for the Summer and Fall semesters have begun with students being survey about their preferences for learning. Dr. Hellmich also shared planning for in-person commencement and pinning ceremonies have begun. There will be no charge to students for regalia this year.

Dr. Hellmich introduced Joe Strabala-Bright who provided an enrollment update. Joe shared the following enrollment statistics: full-time enrollment is down 7.5% in headcount and 9.2% in number of credit hours; part-time enrollment is down 26.6% in headcount and 29.6% in number of credit hours; WACC enrollment is up 39.5% in headcount and up in 28.5% in number of credit hours; and Sauk Scholars enrollment is up 14.9% in headcount and 18.8% in number of credit hours. He also mentioned athlete enrollment is up. Member Duncan asked about peer community colleges enrollment. Joe shared Sauk's enrollment is similar to other Illinois community colleges.

Dr. Hellmich called on Kent Sorenson who provided a budget update. Kent projects a loss in revenue as a result of lower enrollment. The College's EAV was \$150,000 over budget. The 2022 projections showed no tuition increase, a 5% increase in enrollment, and an increase in local tax support. Kent shared that salary and benefits make up a significant portion of the operating budget. Member Tyne asked if fewer students affected the number of faculty members. Dr. Mandrell shared there have been fewer adjunct faculty members as a result.

Dr. Hellmich asked Kent Sorenson to present possible tuition and fees for 2021-2022. Administration is recommending a slow-and-steady approach with a tuition increase of \$4/per credit hour and freezing the course fees and online fee. The dual credit fee is \$50/per class and has helped Sauk increase access to higher education in the Sauk Valley region. Dr. Mandrell shared the new funding model for dual credit is working out well, and Kent shared other community colleges have reached out requesting additional information on this funding model. Member Tyne like the direction of the tuition and fees for next academic year. Member Duncan asked about the CARES funding. The board would like to see a detailed report regarding how the CARES funds have been spent.

Student Trustee Report: Student Trustee Vazquez-Tapia shared the Student Government Association offered free caricatures for the beginning of the Spring Semester and hosted the magician Nash Fung through Zoom. She also discussed upcoming events.

Foundation Report: Dr. Lori Cortez reminded the board to nominate a Sauk Valley Community College Alum for one of the following awards:

- The *Distinguished Alumni Award* is bestowed by the College in recognition of achievement of noteworthy value, a series of such achievements, or a career of noteworthy accomplishments bringing honor to SVCC.
- The *Alumni Achievement Award* is bestowed by the College in recognition of alumni 35 years and younger whose achievements, public service, and/or volunteer activities bring honor to the College.
- The *Rising Star Award* recognizes current SVCC students who demonstrate leadership and strong potential as rising alumni stars. These rising stars are students whose activities, volunteerism, and commitment show respect for the worth and dignity of all people; who stand for integrity and fairness; and encourage caring, responsibility, and accountability. They exemplify the best of SVCC's values and foster pride in Sauk. Students must be nominated during the academic year in which they are enrolled.

The Foundation has been nominated for the *Shoulder to the Wheel Award* through the Rock Falls Chamber

In 2020, the Foundation office, in partnership with student services awarded over \$850,000: \$463,000 in Cares; \$166,000 in GEER Internet Assistance; \$18,000 in Chris Byar Student Emergency Assistance; \$200,000 in scholarships; and \$20,000 in Ellucian Grant.

ICCTA Report: Chair Thompson shared ICCTA has a board meeting coming up; he will have more to report next month.

Board Policies 514.01, 516.01, and 517.01 – Second Reading:

It was moved by Member Duncan and seconded by Member Tyne the Board approve the revisions to *514.01 Alcoholic Beverages, 516.01 Drug-Free Campus, and 517.01 Safety and Security Reporting* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Faculty Retirement – Biology:

It was moved by Member Fulrath and seconded by Member Wiersema the Board accept the resignation of Dave Breen effective May 31, 2021. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Public Bid Action –
2020 New Monument
Sign Project:

It was moved by Member Duncan and seconded by Member Boyle the Board accept the bid from Correct Digital Displays, Inc. of Sheridan, IL with a bid amount of \$176,553 to be paid from restricted use bond proceeds. Dr. Cortez shared the SVC Foundation vote in the morning to cover 50% of the new sign. Member Duncan asked if everyone bid on the same specs. Kent Sorenson said yes, all the bidders had the same specs for the project. Member Wiersema asked if the bid included removal of the current sign. The bid includes removal of the current sign and tree removal. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Closed Session:

It was moved by Member Fulrath and seconded by Member Tyne to move into closed session at 7:00 p.m. due to 5 ILCS 120/2(c)(2) & (21) – Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried. Closed Session began at 7:00 p.m.

Closed Session concluded at 7:09 p.m.

Approval of Closed
Session Minutes from
December 21, 2020:

It was moved by Member Duncan and seconded by Chair Thompson that the Board approve the closed session minutes from 12/21/2020. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Tyne and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

The meeting adjourned at 7:12 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Board Room at 6:00 p.m. on February 22, 2021.

Respectfully submitted,

Margaret Tyne, Secretary